



Adult & Continuing Education Center

at York County School of Technology

Title VI Complaint Form

Title VI of the 1964 Civil Rights Act requires that “No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance.”

Note: The following information is necessary to assist us in processing your complaint. You are not required to use this form; a letter that provides the same information may be submitted to file your complaint. Complaints should be filed within 180 days of the alleged discrimination. If you could not reasonably be expected to know the act was discriminatory within a 180 day period, you have 60 days after you became aware to file your complaint. Should you require any assistance in completing this form, please let us know.

1. Complainants' Name _____
2. Street Address _____
3. City, State and Zip Code _____
4. Telephone Number (home) _____ Cell _____
5. Person discriminated against (if someone other than the complainant)
Name _____
Address _____
City, State and Zip Code _____
Your relationship to this individual _____
6. Which of the following best describes the reason you believe the Discrimination took place? Was it because of your: (check reason)
 Race/Color Age National Origin Disability
 Religion Sex Limited English Proficiency
 Income Status Other: _____

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7. Name of agency or department that discriminated:

Agency or department name: _____

Name of individual (if known): _____

Address: _____

8. What date(s) did the alleged discrimination take place? _____

9. Explain: Please explain as clearly as possible what happened. Include the name(s) of witnesses and others involved in the alleged discrimination. (Attach additional sheets, if necessary.)

Please sign below. You may attach any written materials or other information that you think is relevant to your complaint.

Complainant's Signature

Date

Please return completed form to: Donna Humer Dill, Student Services & Compliance Officer
York County School of Technology: 2179 S. Queen St., York, PA 17402
Phone (717) 741-0820; Fax (717) 741-0426; email: dhumer@ytech.edu

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